

NEW TO THE OTTO M. BUDIG ACADEMY?

Welcome! We're thrilled to have you! We know in any new endeavor the hardest part can be figuring out how to get started. While there's a lot to consider when enrolling your student in classes, we're here to act as a resource to you in making it as simple as possible.

1 WHERE DO I START? It all depends on where you're starting from. Consider the two scenarios below.

- My student is eager and ready to begin ballet training.**

Great! Our first consideration is your student's age as of September 1, 2020. For students ages 2 – 8, placement is determined by age. Take a quick look at the chart below.

<u>Student Age</u>	<u>Class Placement</u>
2-3	Petite Pas de Deux
3-4	Children's Division 1
5-6	Children's Division 2
6-7	Children's Division 3
8	Main Division Level 1

For students ages 9 and up, a member of our team will connect to evaluate appropriate level placement for their age and experience. Please fill out the **Placement Request Form** linked below, and a member of the Academy staff will contact you to discuss next steps:

cbacademy.wufoo.com/forms/placement-inquiry

- My student is interested, but we're uncertain if we're ready to commit to a ballet training program.**

We totally get it! While the expectations of a pre-professional training program may give you pause, we hope you'll allow us to act as a guide and resource in considering your options. The Academy Staff is here to help. Just give us a call at 513.562.1111 or email us at cbacademy@cballet.org.

For 2020-2021: Due to COVID-19 precautions during this unique year, new families should also be sure to review our **Health & Safety Guidelines** here: cballet.org/wp-content/uploads/Health-Safety-Guidelines.pdf

2 WHAT'S NEXT?

Once you are ready to enroll your student, you'll first want to check out the **Level Template** for your student's level placement. This will outline the available class schedules, expectations and tuition. Then there are two pathways you can take to get registered:

1. **Register online:** visit our website and look for program registration links to get started.
2. **Register on paper:** This pathway includes three steps:
 - a. Complete the registration form (*There are different forms for Main Division and Children's Division, so make sure you grabbed the appropriate one!*)
 - b. Complete an online waiver & agreement (*See registration form for instructions*)
 - c. Pay fees due upon registration

3 MY STUDENT IS REGISTERED. NOW WHAT?

After registration, we'll send our Student and Parent Handbook and other resource material your way to help you prepare for classes. This will include the Academy Calendar, Policies & Expectations and Dress Code, among other items. Be sure to review it carefully with your student.

Other than that, just cue the music and get ready to start dancing!

WEBSITE: cballet.org/academy | **PHONE:** 513.562.1111 | **EMAIL:** cbacademy@cballet.org