

RESIDENT HOUSING SUPERVISOR

Reports to: Student Services Manager

Position Type: Seasonal/Temporary

ABOUT THIS POSITION:

Each summer, Cincinnati Ballet's Otto M. Budig Academy hosts students from across the country at our six-week Summer Intensive training program. Housing opportunities for students traveling to the area are provided at a local university and the Otto M. Budig Academy **is in search of a Resident Housing Supervisor** for the summer of 2022 (June 18, 2022 – July 30, 2022). The Resident Housing Supervisor is the on-site individual responsible for Cincinnati Ballet's Summer Resident Program at the local university. The position's primary focus is to provide leadership and compassionate care in crafting a summer home away from home for visiting Summer Intensive students with a focus on safety and engagement. The Resident Housing Supervisor acts with the on-site support of Resident Assistants as well as support from the Academy's Student Services Manager and residence hall staff. The Resident Housing Supervisor resides onsite in the residence hall (private room) for the duration of their engagement.

ABOUT THE ACADEMY:

With a mission to enrich lives, inspire excellence, and cultivate community through the power of dance, Cincinnati Ballet's Otto M. Budig Academy serves the greater Cincinnati area through world-class dance education programs. Whether students aspire to dance as a profession or pursue it as a personal passion, we believe dance training allows them to unleash the potential that proves impactful in all aspects of their lives. Led by nationally-recognized faculty, our guiding principles are to teach, challenge, and inspire the whole student to achieve their highest goals in a nurturing and positive environment.

JOB DUTIES AND RESPONSIBILITIES:

- Create and maintain a safe, secure and nurturing residential environment for all students.
- Oversee all aspects of student supervision and resident life culture.
- Act as a leader and mentor for Resident Assistants while also allowing them to work and act as leaders of their fellow peers and students.
- Ensure adherence to all Cincinnati Ballet and residence hall policies and procedures.
- Establish a common understanding of Cincinnati Ballet & residence hall policies: Conduct an orientation session for all resident students; review all resident regulations and schedules; familiarize students with campus facilities.
- Enforce disciplinary action as necessary, determined by Cincinnati Ballet and residence hall behavioral guidelines.
- Transport students in Cincinnati Ballet vehicle and/or own personal vehicle to and from Cincinnati Ballet, residence hall, or other destinations as needed during scheduled work hours. Proof of auto insurance and license is required. Driver assumes liability in personal vehicle.
- Accompany students to all meals/events during scheduled work time.
- Establish a daily routine for students in consultation with the Student Services Manager. Oversee engaging, informal activities for the students during evening hours that RAs will schedule and lead. Be reasonably accommodating to students' activity requests.
- Communicate all problems that arise and cannot be handled by the Resident Assistants or the Resident Housing Supervisor to the Student Services Manager in a timely manner.
- Distribute Academy Summer Intensive merchandise as needed.

- Communicate with Summer Intensive students to confirm arrival and departure information.
- During the evening and weekend hours, be responsible for incoming calls made to the Academy's Summer Intensive mobile emergency line and contact the Student Services Manager in the event of an emergency.
- Other duties as assigned.

REQUIRED COMPETENCIES AND QUALIFICATIONS:

- A proven track record of providing superior customer service.
- Prior experience in student services and the care of minors. Previous experience in student housing preferred.
- Highly responsible and flexible individual with a strong work ethic and positive attitude.
- A commitment to the values and culture of Cincinnati Ballet's Otto M. Budig Academy.
- A passion for serving students and families.
- An unwavering commitment to ensuring the protection and safety of minors.
- Nurturing demeanor with the ability to exercise authority and discipline when necessary.
- Ability to lead teams in shaping a caring and inclusive culture and support a diverse student body.
- Excellent communication skills.
- Well-developed interpersonal skills and attitudes and an ability to communicate with a wide spectrum of individuals.
- Self-motivated, independent worker with strong organizational and time management skills.
- General understanding of dance and/or theater environments preferred.
- Proof of auto insurance and copy of a current driver's license.
- Must be 18 years of age or older.
- Candidate will be subject to criminal background, motor vehicle and credit checks.
- COVID-19 vaccination.

COMPENSATION:

Rate: \$700 per week for a total of 6 weeks
Room and board also provided

ABOUT THE COMPANY:

Since 1963, Cincinnati Ballet has been the cornerstone professional ballet company of the region, presenting a bold and adventurous array of classical, full-length ballets and contemporary works, regularly with live orchestral accompaniment. Under the direction of Victoria Morgan and Scott Altman, Cincinnati Ballet has become a creative force within the larger dance community, commissioning world premiere works and exploring unique collaborations with artists as diverse as Grammy winning guitarist Peter Frampton and popular, Ohio-based band Over the Rhine. With a mission to enrich, expand and excel in the art of dance, Cincinnati Ballet reaches beyond the stage in programs that allow every person in the region to be part of the continued evolution of dance. To that end, Cincinnati Ballet presents exhilarating performances, extensive community engagement programs and offers professional-level ballet training at Cincinnati Ballet's Otto M. Budig Academy.

TO APPLY:

<https://www.indeed.com/m/viewjob?jk=7027e92dc0afc1f2&from=native>