

NEW TO THE OTTO M. BUDIG ACADEMY?

Welcome! We're thrilled to have you! We know in any new endeavor the hardest part can be figuring out how to get started. While there's a lot to consider when enrolling your student in classes, we're here to act as a resource to you in making it as simple as possible.

1

WHERE DO I START?

It all depends on where you're starting from. Consider the two scenarios below.

- My student is eager and ready to begin ballet training.***

Great! Our first consideration is your student's age as of September 1, 2019. For students ages 2 – 8, placement is determined by age. Take a quick look at the chart below.

Student Age	Class Placement
2-3	Petite Pas de Deux
3-4	Children's Division 1
5-6	Children's Division 2
6-7	Children's Division 3
8	Main Division Level 1

For students ages 9 and up, a member of the Academy Staff will help set them up with a placement class to determine the appropriate level for their age and experience. Please fill out the **Placement Class Request Form** linked below, and a member of the Academy staff will contact you to schedule a placement class: cbacademy.wufoo.com/forms/placement-inquiry

- My student is interested in dance, but we're uncertain as to whether we're ready to make the commitment to a ballet training program.***

We totally get it! While the expectations of a pre-professional training program may give you pause, we hope you'll allow us to act as a guide and resource in considering your options. The Academy Staff is here to help. Just give us a call at 513.562.1111 or email us at cbacademy@cballet.org.

2

WHAT'S NEXT?

Once you've decided on a course of action and are ready to enroll your student, make sure you have the following material:

Level Template: Based on your student's level placement, this will outline the available courses, class schedule, expectations and tuition.

Registration Form: There are three steps you'll need to take in order to enroll your student:

1. Complete the registration form (*There are different forms for Main Division and Children's Division, so make sure you grabbed the appropriate one!*)
2. Complete an online waiver & agreement (*See registration form for instructions*)
3. Pay fees due upon registration

3

MY STUDENT IS REGISTERED, NOW WHAT?

In early August, or following the confirmation of your student's registration, we'll send our Student and Parent Handbook and some resource material your way to help you prepare for classes. This will include the Academy Calendar, Policies & Expectations and Dress Code, among other items.

Other than that, just cue the music and get ready to start dancing!

PHONE: 513.562.1111 | EMAIL: cbacademy@cballet.org

CHILDREN'S DIVISION: cballet.org/academy/childrens-division | MAIN DIVISION: cballet.org/academy/main-division